



# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

Office of Labor Relations

March 1, 2022

## GENERAL NOTICE NO. 2022-02

**TO: Labor Relations Designees**

**RE: A&R Key Persons Lists**

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In accordance with Article 13-Section Two (b) -- Order of Layoff or Reemployment, see page two of General Notice 95-12, we are reminding all Agencies to once again notify this Office of their Administrative and Residual Key Person(s) **no later than Wednesday, April 20, 2022** so that we may compile a complete list for submission to the Union prior to April 30, 2022.

**You are reminded that your Key Persons list must contain the employee's first and last name, official job title and the time in class or series.**

This list is required to be sent to us even if it is identical to the list submitted by your Agency in April of 2021. Lists may be e-mailed to [Tatiana.Holmes@ct.gov](mailto:Tatiana.Holmes@ct.gov).

Labor Relations Designees with questions concerning this request should contact the Office of Labor Relations via email to [Tammy.Kowalski@ct.gov](mailto:Tammy.Kowalski@ct.gov). All others should contact their Central Personnel Office.

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